

**APPLICATION FOR ADMINISTRATIVE DETERMINATION**  
**City of Caldwell Planning and Zoning Department**  
**621 E. Cleveland Blvd., Caldwell, ID 83605**  
**Phone: (208) 455-3021**

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROPERTY OWNER ADDRESS: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

DEVELOPER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEVELOPER ADDRESS: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

ENG/SURV/PLANNER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ENG/SURV/PLANNER ADDRESS: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

**REQUESTED ADMINISTRATIVE DETERMINATION:**

\_\_\_ One-time-only, six-month time extension to submit the applicable permit/certificate application for an approved Special Use Permit.

- Please list the case name for the Special Use Permit: \_\_\_\_\_
- Please list the signature date of the Order of Decision: \_\_\_\_\_  
**(Obtain this date from staff)**

\_\_\_ One-time-only, three-month time extension to obtain the permanent Certificate of Occupancy (not temporary) or other applicable certificate associated with the already-submitted building permit application or other applicable application for an already-approved Special Use Permit.

- Please list the date of submittal of said applicable application: \_\_\_\_\_  
**(Obtain this date from staff)**

\_\_\_ Time extension for the temporary accessory use of trailers, or other portable buildings or structures, being used as temporary buildings for offices or storage of material and equipment as incidental to and on the same lot or adjacent lots during construction operations of the principle use, for a period not to exceed 12 months. A temporary use permit shall be required for the initial twelve-month period and shall have to be renewed should an administrative extension be granted.

I understand this application shall not be considered complete until all required information has been submitted and said information has been verified by Staff. All the information, statements, attachments and exhibits transmitted with this application are true to the best of my knowledge.

PROPERTY OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

DEVELOPER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ENG/SURV/PLANNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_