

APPLICATION FOR ANNEXATION
City of Caldwell Planning and Zoning Department
621 E. Cleveland Blvd., Caldwell, ID 83605
Phone: (208) 455-3021

PROPERTY OWNER: _____ PHONE: _____

PROPERTY OWNER ADDRESS: _____ City, State, Zip: _____

*PROPERTY OWNER EMAIL: _____
(*Requested so we may email the property owner our Staff Report)

DEVELOPER NAME: _____ PHONE: _____

DEVELOPER ADDRESS: _____ City, State, Zip: _____

*DEVELOPER EMAIL: _____
(*Requested so we may email the developer our Staff Report)

ENG/SURV/PLANNER NAME: _____ PHONE: _____

ENG/SURV/PLANNER ADDRESS: _____ City, State, Zip: _____

*ENG/SURV/PLANNER EMAIL: _____
(*Requested so we may email the engineer/surv/planner our Staff Report)

SITE PARCEL #: R
(The R number is the tax ID number and is obtained from the county assessor's office)

SITE ADDRESS: _____

TOTAL # OF ACRES BEING ANNEXED: _____ REQUESTED ZONE DESIGNATION: _____

CURRENT COMPREHENSIVE PLAN MAP CLASSIFICATION: _____

Does the requested zone match the current Comprehensive Plan Map classification? Yes___ No___
(If the answer is "No", an Application for Comprehensive Plan Map Change must be completed and submitted along with this Application for Rezone.)

I understand this application shall not be considered complete (nor shall a hearing date be scheduled) until all required information has been submitted and said information has been verified by the Senior Planner. All the information, statements, attachments and exhibits transmitted with this application are true to the best of my knowledge.

PROPERTY OWNER SIGNATURE _____ DATE _____

DEVELOPER SIGNATURE _____ DATE _____

ENG/SURV/PLANNER SIGNATURE _____ DATE _____

1. Current use of the site: _____
2. Proposed use of the site: _____
3. Existing structures or buildings on the site to remain after annexation: _____
4. Existing structures or buildings on the site to be demolished after annexation: _____
5. Type of irrigation water right and type of existing irrigation system: _____
6. List all easement types and widths on, under, across or through the site: _____

7. Describe type, location and height of existing fencing: _____
8. Describe type, location and height of proposed fencing: _____
9. List existing approaches with an indication if they will remain after annexation: _____
10. List proposed approaches: _____
11. Describe pedestrian and vehicular connectivity to the north, south, east and west: _____

12. Reason for annexation request: _____
13. Current potable water supply: _____
14. Current sewage system: _____

The following attachments MUST accompany this application or the application will not be accepted:

- | Developer
Initials | P&Z
Verified | |
|-----------------------|-----------------|--|
| _____ | _____ | 1. Site Plan – one 8 ½ x 11 OR 11 x 17 (must show all property lines, dimensions of all property lines, size of site, easements, existing buildings or structures if remaining with distances from property lines, existing fencing if remaining, proposed fencing if any, approaches, connectivity, parking layout if applicable, areas to be landscaped if applicable, must be drawn to scale with scale indicated, include north arrow and label all streets, must show at least two major cross streets). |
| _____ | _____ | 2. Written description of request. |
| _____ | _____ | 3. Copy of all pages of the recorded deed for the site (obtained from the Canyon County Recorder’s Office on the 2nd floor of the county courthouse). |
| _____ | _____ | 4. Typed, in Word format and saved on a CD, the metes and bounds legal description for the site to be annexed. |
| _____ | _____ | 5. List of property owners within 300’ of the site with names, addresses and ID numbers (obtained from the Canyon County Plat Room on the 3rd floor of the county courthouse). |
| _____ | _____ | 6. 50% reduced copy of the assessor’s plat map for the entire section, township, range that the site sits in (must be obtained from the Canyon County Plat Room on the 3rd floor of the county courthouse). |

- 7. Completed Traffic Study, if applicable** (to determine if this is applicable, please check with the Senior Planner).
- 8. Completed Neighborhood Meeting form.**
- 9. Application Fee** (checks payable to City of Caldwell. Please ask the Senior Planner for the correct application fee).