

**APPLICATION FOR REZONE**  
**City of Caldwell Planning and Zoning Department**  
**621 E. Cleveland Blvd., Caldwell, ID 83605**  
**Phone: (208) 455-3021**

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROPERTY OWNER ADDRESS: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

\*PROPERTY OWNER EMAIL: \_\_\_\_\_  
(\*Requested so we may email the property owner our Staff Report)

DEVELOPER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEVELOPER ADDRESS: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

\*DEVELOPER EMAIL: \_\_\_\_\_  
(\*Requested so we may email the developer our Staff Report)

ENG/SURV/PLANNER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ENG/SURV/PLANNER ADDRESS: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

\*ENG/SURV/PLANNER EMAIL: \_\_\_\_\_  
(\*Requested so we may email the engineer/surv/planner our Staff Report)

SITE PARCEL #: R \_\_\_\_\_  
(The R number is the tax ID number and is obtained from the county assessor's office)

SITE ADDRESS: \_\_\_\_\_

TOTAL # OF ACRES BEING REZONED: \_\_\_\_\_ CURRENT ZONE DESIGNATION: \_\_\_\_\_

PROPOSED ZONE DESIGNATION: \_\_\_\_\_

Does the proposed zone match the current Comprehensive Plan Map classification? Yes\_\_\_ No\_\_\_  
(If the answer is "No", an Application for Comprehensive Plan Map Change must be completed and submitted along with this Application for Rezone.)

I understand this application shall not be considered complete (nor shall a hearing date be scheduled) until all required information has been submitted and said information has been verified by the Senior Planner. All the information, statements, attachments and exhibits transmitted with this application are true to the best of my knowledge.

PROPERTY OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

DEVELOPER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ENG/SURV/PLANNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
Date Received: _____	Received by: _____

**The following attachments MUST accompany this application or the application will not be accepted:**

- | Developer<br>Initials | P&Z<br>Verified |   |
|-----------------------|-----------------|---|
| _____                 | _____           | <b>1. Site Plan – one 8 ½ x 11 and one 11x17 (must show all property lines, dimensions of all property lines, size of site, easements, existing buildings or structures if remaining with distances from property lines, existing fencing if remaining, proposed fencing if any, approaches, connectivity, parking layout if applicable, areas to be landscaped if applicable, must be drawn to scale with scale indicated, include north arrow and label all streets, must show at least two major cross streets).</b> |
| _____                 | _____           | <b>2. Written description of request, including reason for rezone</b>   |
| _____                 | _____           | <b>3. Copy of all pages of the recorded deed for the site (obtained from the Canyon County Recorder’s Office on the 2<sup>nd</sup> floor of the county courthouse).</b>   |
| _____                 | _____           | <b>4. Typed, in Word format and saved on a CD, the metes and bounds legal description for the site to be rezoned.</b>   |
| _____                 | _____           | <b>5. List of property owners within 300’ of the site with names, addresses and ID numbers (obtained from the Canyon County Plat Room on the 3<sup>rd</sup> floor of the county courthouse).</b>  |
| _____                 | _____           | <b>6. 50% reduced copy of the assessor’s plat map for the entire section, township, range that the site sits in (must be obtained from the Canyon County Plat Room on the 3<sup>rd</sup> floor of the county courthouse).</b>   |
| _____                 | _____           | <b>7. Landscaping Plan and Landscaping Plan Application, if applicable (to determine if this is applicable, please check with the Senior Planner).</b>  |
| _____                 | _____           | <b>8. Completed Neighborhood Meeting form.</b>  |
| _____                 | _____           | <b>9. Completed Traffic Study, if applicable (to determine if this is applicable, please check with the Senior Planner).</b>  |
| _____                 | _____           | <b>10. Application Fee (checks payable to City of Caldwell. Please ask the Senior Planner for the correct application fee).</b>   |