



Booth Registration Application
Friday, November 20, 2009

Booth Size: 10 x 10 10 x 20 (circle one)

Organization/Vendor: _____

Contact Person's Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email/Fax _____

List of Food, Goods, and Services to be Supplied:

Electrical Need for Booths: 110v yes no (circle one)

How many plug-ins? 1 2 (circle one)

Vendors to provide one 100 foot extension cord per plug-in. There is a \$10.00 charge per hook up.

In consideration of acceptance of the registration, I for myself, children, guardianship, and anyone entitled to act on behalf of anyone registered for the above mentioned programs, agree to waive any claim against the City of Caldwell, its employees or its agents for injuries that may occur as a result of my participation in this program. My signature acknowledges that I understand the risk involved in the activity to avoid injury.

Signature: _____ Date: _____

After approval of your contract, you will receive a letter along with a map of your assigned space number.

Return all forms to: Ken Wien
P.O. Box 1179
Caldwell ID 83606

Questions 208-455-4730 Phone
208-455-3003 Fax
kwien@ci.caldwell.id.us

General Information

Applicant to provide:

Canopy

Extension Cords: 100 foot long

No Water Available – you must pack your own

Generators for Food Booths

- 10 x 10 Space for Craft Booth \$20.00
- 10 x 10 Space for Food Booth \$40.00
- Double fees for 10x20 booth
- Power Hook-up Fee Per Plug (maximum 20 amp ttl.) \$10.00

All Vendors MUST provide a copy of your Tax ID Number

All Food Vendors must provide the following to consider your application complete.

1. Copy of Health Permit for food booths (Contact Southwest District Health for Application, 455-5400)
2. Copy of Proof of Insurance

Application Deadline is November 1, 2009

If you have any questions, please contact Ken Wien at 455-4730

NOTES:

The Winter Wonderland Festival will run from approximately 5:00p.m. to 9 p.m. The schedule of activities will be found on www.caldwellwinterwonderland.com as soon as the internet site is finished.

The focus of our invitation to be a vendor will be the sales of crafts and holiday season related goods and to provide the crowd with hot drinks and food.

The weather will probably be uncomfortable at the least. Vendors may be planning on some kind of heater and should be aware that electrical outlets will be extremely limited and will be provided to food vendors first. These outlets would be marginal for electric heaters in any case.

Food booth vendors should focus on hot drinks and hot food.

It is difficult to predict the number of people that will attend. It was estimated that approximately 2000 attended last year, however, I am sure the weather will be the determining factor.

The venue for the vendors will be on 7th street from Main to Arthur. We will work to have the street available for vendor set-up by 2:00 p.m. on November 20th. We should have the vendor positions set by Monday the 16th. PLEASE provide your e-mail address so that we can get the word to you.